

March 17, 2020

### **KaizenLAB Response to COVID-19**

At KaizenLAB, the health and safety of our employees and clients we serve is our top priority. We've taken all necessary precautions guided by the health and safety advice from the national and provincial authorities.

We will remain open and receiving samples however we are taking measures to limit staff exposures by having administrative staff work remotely as much as possible. We are advising staff to stay home if they display symptoms.

We ask all sample drop offs take place in our sample reception area. Our office area will be closed to the public.

We do not anticipate significant delays but we ask for your cooperation in the event the situation changes.

Thank you,

KaizenLAB

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